



What is the Meath County Enterprise Board?

The Meath County Enterprise Board Ltd. was established in November 1993 with the goal of assisting enterprise development in the county through the creation of an enterprise culture, the provision of advice and support and the granting of financial aid. The Board members are drawn from a wide spectrum of industrial, commercial, public and social life in County Meath.

Who can be assisted?

The Board can assist in the establishment and growth of eligible new and existing small businesses in County Meath on a multi-sectoral basis.



The Meath County Enterprise Board Ltd. is an independent company supported by the Irish Government and the European Commission under the National Development Plan 2000-2006.

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Chairman's Address

Since its establishment in 1993 the Meath County Enterprise Board has enjoyed ten years of achievement. It has had a substantial brief and has kept itself occupied through a broad spectrum of initiatives. In effect, it has contributed greatly towards developing and assisting the micro-enterprise sector in the county. The Meath County Enterprise Board has proved to be a success in the area of job creation. Over the past decade it has helped to create in excess of one thousand one hundred jobs which has led to the Meath Skills Databases on www.workinmeath.com. In the first six months the website attracted 300,000 hits and almost 2000 detailed registrations from commuters in the county. These registrations, representing 10% of the commuter population, are drawn from twenty-seven industry sectors. The Meath Skills Database offers proof of the size and extent of the talent pool available in Meath which inward investment companies can avail of.

The Board responds positively to the challenge of assisting small start-up, existing sustainable and expanding businesses create employment and develop. It achieves this through grant assistance and a range of initiatives designed to help the entrepreneurs help themselves. In 2004 the Board continued its policy of offering refundable grant aid to its clients.

In 2004, the Board approved grant assistance amounting to €232,508 for twenty-two different projects with potential to create fifty nine full-time and four part-time jobs.

The Board has continued to expand and develop its role in the creation of an enterprise culture in the county. It offers supports in the areas of schools enterprise, advice, counselling, and management development to an increasing number of entrepreneurs.

The Board acts as a signpost to clients, making them aware of the wide range of supports existing, not only from itself, but also the other state agencies and the Government.

Over the last decade, the Board has shown itself to be pro-active. It has continuously monitored and analysed the business environment which in turn has allowed it introduce the right kind of initiatives. One example of the Board's foresight is the development of the 'workinmeath.com' website.

I wish to acknowledge the support of the Minister of Enterprise, Trade and Employment, the Department's officials and the E.U. I would like to thank my fellow Board members who have given so unselfishly of their time with dedication and commitment. Thanks must also go to the Evaluation Committee for its efficiency in project evaluation.

Finally, I thank the Chief Executive Officer and his staff for their effort and enthusiasm.

Tom Dowling,
CHAIRMAN.

Measure 1

SELECTIVE FINANCIAL INTERVENTION

A full list of projects approved for assistance by the Board is provided in Appendix 4.

Profile of Applicants

59% per cent of successful applicants during 2004 were male, with 32% being female, and 9% consisting of male/female partnerships (Figure 4). At the time of submission of their applications, nine (or 41%) of the promoters were employed while eleven (or 50%) were self-employed and two (or 9%) was unemployed.

Application Process

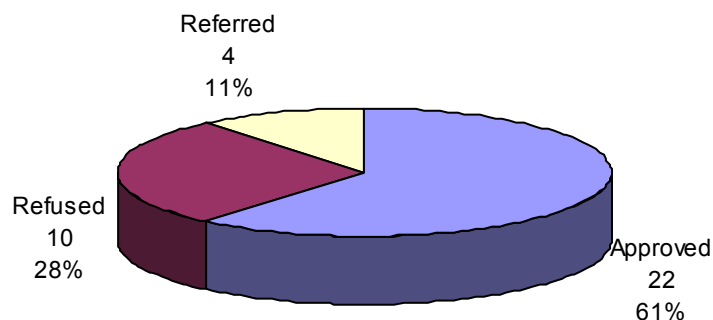
The process involved in making a grant application continues to be as simple as the Board can make it. See Appendix 3 for the Application and Approval process. Once approved, applicants are given assistance to implement their projects - including part payment for phased developments. The Board continues to provide the services of a Business Adviser who is available on an ongoing basis in order to assist the entrepreneurs and ensure the success of the projects assisted.

The following are the statistics in relation to applications received and processed during the period 1st January, 2004 to 31st December, 2004.

Figure 1 - Details of Applications Received 2004

Details of Approvals	No.
Applications approved by Board	22
Applications refused by Board	10
Applications awaiting client action	0
Applications referred to other agencies	4
Total Applications Received	36

Figure 1 – Details of Applications Received 2004



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Figure 2 - Breakdown of Commitments by Grant Type

Grant Type	Amount of Funding	No. of projects
Capital (Refundable)	€161,045	8
Employment (Refundable)	€67,350	10
Feasibility Study/Technical Assistance	€7,113	3
Feasibility Study/Technical Assistance (Refundable)	€5,000	1
Total Approved Grants	€240,508	22

Figure 3 - Details of Projects Approved for Funding on a Sectoral Basis

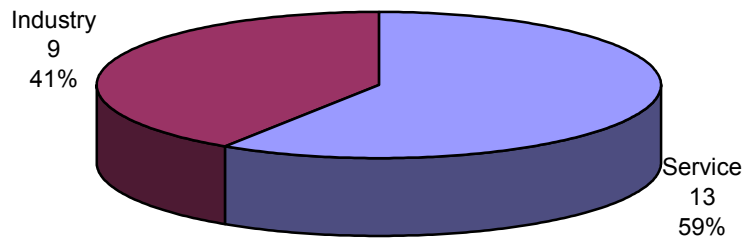


Figure 4 - Project Promoters Profile

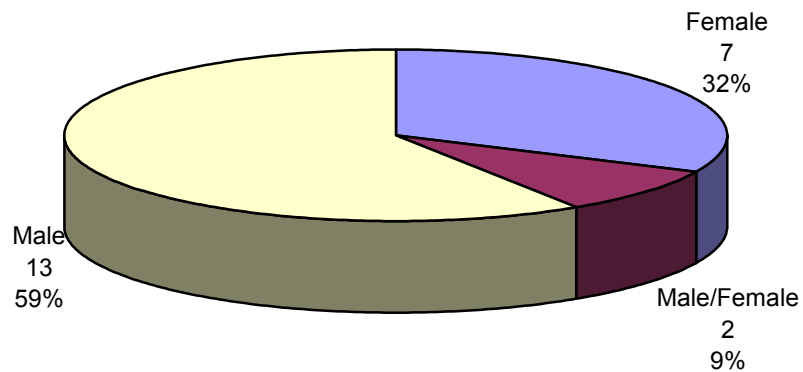


Figure 5 - Status of Project Promoters at Time of Application Submission

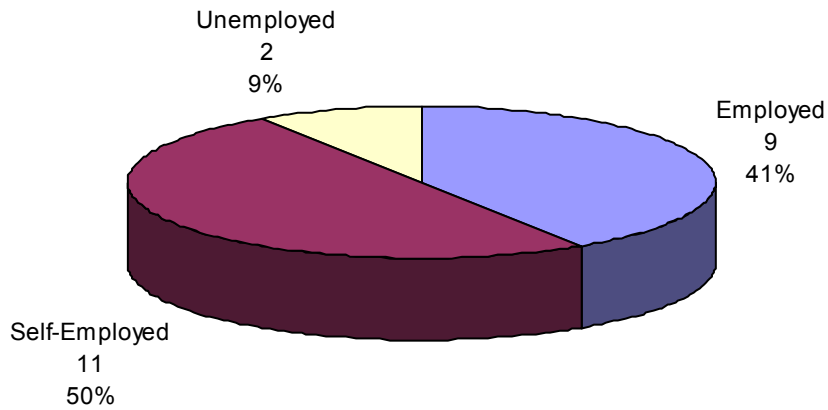


Figure 6 - Project Type

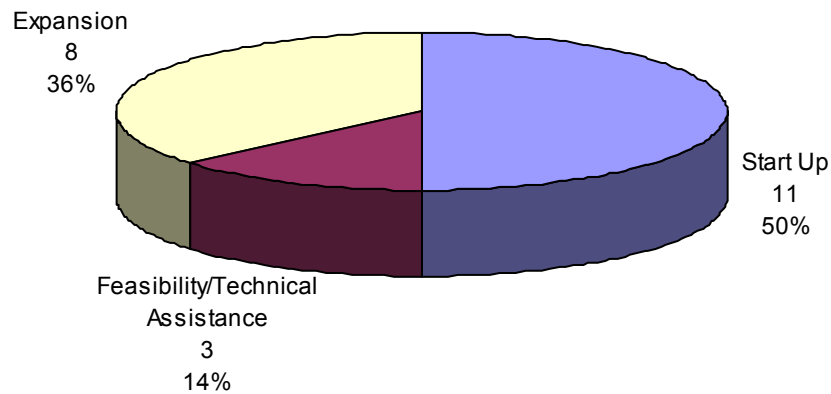


Figure 6 shows the breakdown of project type. Eleven (50%) of the twenty-two projects approved were wholly new business ventures, with eight (36%) being some form of expansion or development of an existing enterprise, three (14%) being Feasibility Studies/Technical Assistance grants.

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Approved Grant Support

Approved	Grants		Job Potential	
Capital (Refundable)	€161,045	8 projects	36 full-time	3 part-time
Employment (Refundable)	€67,350	10 projects	23 full-time	1 part-time
Feasibility Studies/Technical Assistance	€7,113	3 project		
Feasibility Studies/Technical Assistance (Refundable)	€5,000	1 project		
Total Approved Grants	€240,508	22 projects	59 full-time	4 part-time

Fully de-committed Grant Approvals*	€24,787	4 projects		
Grant Commitments	€52,307	10 projects		

* Please note that the figures given for the enterprise grants approvals are based upon the number of applicants approved assistance and grant commitments are based on projects actually progressing at the end of 2004. A total of €24,787 was de-committed, leaving a total figure of €215,721 for grant commitments.

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Grant Payments
Up to 31st December, 2004
Capital Grants

Isobel Berry, Ratoath	IR£448.00
Island Casuals, Ratoath	IR£632.00
Hawthorn Publishing, Navan	IR£870.00
Slane Community Enterprises, Slane	IR£930.00
Matthew Cargill Stout, Julianstown	IR£995.00
Michael Clancy, Dunshaughlin	IR£1,104.00
Maximum Impact Displays, Kells	IR£1,451.00
Trim UDC, Trim	IR£1,675.00
Paddy McManus, Kells	IR£1,837.00
Gordon Hugh, Oldcastle	IR£2,000.00
Meath Heritage Centre, Trim	IR£2,250.00
Atsics Products, Kells,	IR£2,323.00
Royal Security Fencing, Athboy,	IR£2,400.00
Vincent McKeivitt, Bettystown	IR£2,406.00
Cornerstone, Kilcock	IR£2,417.00
E. & G. Manly Ltd., Ashbourne	IR£2,610.00
Meath Tourism Ltd., Navan	IR£2,919.00
Irish Farm Computers Ltd., Kells	IR£3,001.00
OMC Publications, Trim	IR£3,019.00
Teddy O'Reilly Showjumping Equipment, Garristown	IR£3,311.00
Springvalley Engineering Products Ltd., Summerhill	IR£3,553.00
Qualitifeeds Ltd., Donnybrook	IR£4,527.00
Sonairte, Laytown	IR£4,734.00
PD Engineering, Drogheda	IR£4,904.00
Sirius Video Productions Ltd., Navan	IR£4,937.00
Ballivor Historical Society, Ballivor	IR£5,250.00
Dungan Bros. Ltd., Navan	IR£5,369.00
Brochure Broker, Dunshaughlin	IR£5,407.00
Riteweigh Ltd., Dunboyne	IR£5,482.00
PCG Technical Ltd., Cavan	IR£7,049.00
Bachelor's Lodge Stud, Navan	IR£7,350.00
INSTEKO Ltd., Slane	IR£7,500.00
South Hill Enterprises, Athboy,	IR£8,599.00
Bernard Mullen, Trim	IR£10,000.00
Blank Tape Technology Manufacturing Ltd., Navan	IR£10,000.00
Colin & Anne Finnegan, Trim	IR£10,050.00
Meath & District Farm Relief Services Ltd., Dunshaughlin	IR£11,931.00
Euro Towers, Ashbourne	IR£12,295.00
Tara Stainless & Engineering Ltd., Navan	IR£13,750.00
Grange Equestrian Centre, Kells	IR£14,102.00
Amarcrest Ltd., Ashbourne	IR£15,000.00
Angle Edge Protection Ltd., Trim,	IR£15,000.00
Teeway Fasteners Ltd., Navan	IR£16,000.00
Dry Doc, Kells	IR£17,523.00
Nagtrac 2000 Ltd., Navan	IR£48,176.00

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Alex Mitchel Plastics Ltd., Navan	IR£18,077.00
Clonee Sawmills Ltd., Clonee,	IR£19,180.00
Clarke Electrical Rewinds, Navan,	IR£19,374.00
Aero Deco Ltd., Bettystown,	IR£20,000.00
deBros Marble Works Limited, Ashbourne,	IR£20,000.00
Millmount Healthcare Limited, Navan,	IR£20,000.00
Abbey Vac Forming Ltd, Slane	IR£20,159.00
Bective Precision Limited, Kells	IR£24,722.00
Missionary Society of St. Columban, Navan	IR£26,488.00
Butterstream Gardens, Trim	IR£28,000.00
Alkasan, Duleek	IR£31,696.00
Sachet Wipes Ltd., Navan	IR£38,372.00
Glass & Cladding Technology Ltd., Ashbourne	IR£37,500.00
BC Engineering, Navan	IR£39,476.00
TIDE, Trim	IR£41,500.00
Navan Enterprise Centre Co. Ltd., Navan	IR£175,000.00
M. B. Precision Parts, Drumree	IR£5,500.00
A.M.B.A. Ltd., Navan	IR£8,008.00
Terry Foley, Tara	IR£1,875.00
Industrial Wood Products Limited, Navan	IR£16,000.00
Sheelin Aviation Limited, Oldcastle	IR£14,000.00
Meath Tourism Limited, Navan	IR£8,055.00
Radco (Ireland) Limited, Navan	IR£4,916.00
Gordon Hugh, Kells	IR£16,867.00
Peter Holland, Enfield	IR£1,599.00
Marie McCabe, Mountrugent	IR£1,460.00
Intranets Limited, Navan	IR£30,234.00
Intranets Limited, Navan	IR£1,116.00
deBros Marble Works Limited, Ashbourne	IR£7,371.00
Millmount Healthcare Limited, Navan	IR£25,000.00
Digital Visions Limited, Stamullen	IR£19,533.00
Dunshaughlin Chamber of Commerce, Dunshaughlin	€1,013
Hi-Level cleaning, Rathmolyon	€6,901
South Hill Enterprises, Athboy	€675
Robo-Apply Ltd, Athboy	€14,000
Allied Fabriplas Ltd., Trim	€32,260
Rotech, Kells	€18,790
Don Rennicks Fruit & Veg	€35,000
The Washboard, Athboy	€10,000
A-List Pictures, Julianstown	€9,305
Navan Enterprise Centre Co. Ltd.	€73,840
Births, Deaths & Marriages Ltd.	€15,000
Shannonside Aviation, Dunboyne	€3,000
Glenard Laboratories, Dunshaughlin	€14,261
Odour Monitoring Ireland, Trim	€26,017

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Allied Fabriplas, Trim	€29,740
M&A Clarke, Wilkinstown	€6,349
Specialist Die Cutters, Dunshaughlin	€31,757
Births, Deaths & Marriages, Dunboyne	€10,394
Navan Enterprise Centre, Navan	€53,134
B & L Distributors, Ashbourne	€26,967
KWRS Ltd., Kells	€14,684
Golf Links, Navan	€14,085

GRANT PAYMENTS 2004

Capital Grants

Oakes Dental Laboratory, Navan	€24,630
Rotech Precision Engineering Limited, Kells	€19,859
Horticulture Ireland Ltd, Tara	€1,169
GAPP Engineering Services Limited, Ashbourne	€9,922

Total Payments 2004

€55,580

TOTAL CAPITAL GRANT PAYMENTS 1993-2004

€1,833,646

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Grant Payments

GRANT PAYMENTS
Up to 31st December, 2004

Employment Grants

Bernard McKenna, Trim	IR£500.00
Mary Lowe, Trim	IR£500.00
Henry Carty, Dunboyne	IR£750.00
Joan O'Reilly, Kilgraique Secretarial Services, Kilcloon	IR£1,000.00
Sandra Higgins, Royal Meath Business Centre, Navan	IR£1,000.00
Dominic Kenna, Ashbourne Chamber of Commerce, Ashbourne,	IR£2,500.00
Eddie Mitchell, Kells	IR£1,250.00
Fergus Crowe, Springvalley Engineering Products Ltd., Summerhill	IR£1,250.00
Alfie Kavanagh, Meath Security Ltd., Navan,	IR£3,000.00
Mirsada Kos, Dunshaughlin,	IR£3,000.00
Stephen Kelleghan/J. McCaul, Kelleghan, Kelmac Services, Navan,	IR£3,000.00
Alan Donohoe, Navan	IR£2,000.00
Elaine Boylan, Oldcastle	IR£2,000.00
Helen Murtagh, Tara Telebusiness Ltd., Trim	IR£2,000.00
James Sherman, J.S. Shooting Breaks, Nobber	IR£2,000.00
Marie Keeleghan, Navan	IR£2,000.00
Raymond Brett, The Safety Partnership, Stamullen,	IR£2,000.00
Sandra Doyle, Professional Word Processing Service, Ashbourne	IR£2,000.00
Sharon Carroll, Trim Horse & Carriage Hire, Trim	IR£2,000.00
Steve McManus/Viv Ginnity, Micro Signs, Kells	IR£2,000.00
Hugh Smith, Trim	IR£2,500.00
Laurence Clarke, Ratoath	IR£2,500.00
Sean Boyle, Navan Chamber of Commerce, Navan	IR£2,500.00
Thomas O'Byrne, Navan	IR£2,500.00
David Marry, Kitchen & Bedroom Components Ltd, Navan	IR£3,000.00
Emmet O'Dea, Kyrstal PVC Cleaning, Trim	IR£3,000.00
Michael Reihill, Rathmolyon	IR£3,000.00
Pat Brangan, Ardcath	IR£3,000.00
Stephen Kelleghan, Kelmac Services, Navan	IR£3,000.00
Christopher Paige, Kells	IR£3,500.00
Irene McGrath, Rivendell Regulatory Services, Stamullen,	IR£9,000.00
Patrick Connelly, Swisher, Drumconrath,	IR£7,500.00
Anne Geraghty, Cara Communications & Training, Navan	IR£4,000.00
Bernard McKenna/Mary Lowe, Trim	IR£4,000.00
Brian McConville, Stamullen	IR£4,000.00
Catherine Fox, Quilted Petal, Kells	IR£4,000.00
Fiona Guiheen/Caroline Murphy, Professional Business Service, Navan	IR£4,000.00
James & Maura Carolan, The Borallion Riding Centre, Navan	IR£4,000.00
John Downes, Integrated Louvre Systems Ltd., Ratoath,	IR£4,000.00
Jude Campion, Castleknock	IR£4,000.00
Matthew Murtagh, Matty Murtagh International, Navan	IR£4,000.00
Maura Finnegan, Emmaus Handcut Commemorative Mosaics, Rathmolyon	IR£4,000.00
Niall Fagan, Hi-Teck Hurleys, Summerhill	IR£4,000.00
Pat Rathborne, HVSM Ltd., Ashbourne,	IR£8,000.00
Patrick McLoughlin, Kells	IR£4,000.00
Philip Brady, Braille Maps & Signage Ltd., Navan,	IR£4,000.00

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Rennicks Monumental Works, Cortown, Kells	IR£4,000.00
Terry McGivern, Kells	IR£4,000.00
Walter Brophy, Kilcloon	IR£4,000.00
Bill Haire, Tara Tiffany Glassworks Ltd., Navan,	IR£8,750.00
Brid O'Connell, Meath Tourism Ltd., Navan	IR£5,000.00
Clive O'Gibne, Og Carvings/Celtic Woodcarving, Drogheda	IR£5,000.00
Gerard Coffey, Navan	IR£5,000.00
James Quinn, JAM Studios, Kells	IR£5,000.00
Kevin McConville, Moonshadow Productions Ltd., Ashbourne	IR£5,000.00
Marion Petherbridge, Flowers by Design, Ratoath	IR£5,000.00
Michael Price, Mouse Mann Artistic Floorboards, Dunshaughlin	IR£5,000.00
Sinead McKenna, Marnette, Navan	IR£5,000.00
Derek Blake, Derek Blake Design, Navan	IR£6,000.00
John Hughes, APT Ltd., Stamullen	IR£6,000.00
Patrick Watters, Kells	IR£7,000.00
Daniel Spaight, Robo Apply Ltd., Athboy	IR£10,000.00
Laurence Clarke, Clarke Security Cabins, Ratoath,	IR£11,500.00
Aidan Wall, Irish Farm Computers Ltd., Kells	IR£8,000.00
Ann Hugh, Millhouse Sculpture, Oldcastle	IR£8,000.00
Caroline Gallagher, Baby Baskets, Slane	IR£8,000.00
Darragh Hand, Hand Engineering Ltd., Oldcastle	IR£19,000.00
Derek Power, Bronze First Editions, Kilmessan	IR£8,000.00
Fergal O'Donoghue, O'Donoghue Freight Services Ltd., Tallaght	IR£8,000.00
Fiona Challoner/Gillian Gantley, Central Recruitment Limited, Navan	IR£11,000.00
Gerry Fogarty, Navan	IR£8,000.00
John Orton, Ross Hazel Farms Ltd., Enfield	IR£8,000.00
Oliver Sweeney, Computer Services, Kells	IR£8,000.00
Vincent Conroy, Conroy Fencing, Trim	IR£8,000.00
Lyn Elliot, Lyn-Mar, Summerhill	IR£9,000.00
Pat Rathborne, HVSM Ltd., Dunshaughlin	IR£9,000.00
Kieran Coleman, Aquachem Ltd., Dunboyne	IR£10,000.00
Margaret Reilly, Children Care Network, Kells	IR£10,000.00
Patrick Goggins, TWP Ltd., Trim	IR£10,000.00
PJ Meegan, Navan	IR£10,000.00
Kieran Droney, Network Splicing Limited, Kells,	IR£10,500.00
Jean Murray, The Coastal Launderette, Laytown	IR£12,800.00
Dermot Collier, ACOL Ltd., Drumree,	IR£16,000.00
Enda Sullivan, Erin Ceilings, Kells	IR£12,000.00
Josephine Smith, Mrs. Doubtfires Creche, Navan	IR£12,000.00
Kathy & Niall Monahan, Rock Lodge, Navan	IR£12,000.00
Patrick Smith, ELA, Drogheda	IR£12,000.00
Alan Breen, INSTECO Ltd., Navan	IR£14,000.00
Sandra Stafford, Playhouse Day Nursery, Navan	IR£13,000.00
Declan Grimes, KWRS Ltd., Kells	IR£16,000.00
Eamonn Garvey, Irish Farm Computers Ltd., Kells	IR£14,000.00
Robert Copeland, Robert Copeland & Sons Ltd., Dunboyne	IR£15,000.00
Pamela Furlong, Grain Tech International Ltd., Ashbourne	IR£17,500.00
Ake & Henrik Andersson, Ardvik Ltd., Trim	IR£20,000.00
Frank Brannigan, Cherry Picker Hire Ltd., Ashbourne	IR£20,000.00

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Paul Lahert, Riteweigh Ltd., Dunboyne	IR£22,000.00
Dean McGuinness, Twinmeadows Ltd., Enfield	IR£50,000.00
Buzz Puzzles, Navan,	IR£8,000.00
Creative Housing Solutions, Dunshaughlin	IR£18,000.00
Fergus Lowndes, The Bamford Group, Dunshaughlin,	IR£8,000.00
E.M.R.C., Ashbourne,	IR£4,000.00
Gill's Dry Cleaners Dunshaughlin Limited, Dunshaughlin,	IR£3,000.00
Regal Bathrooms, Ashbourne,	IR£5,000.00
Trim Chamber of Commerce, Trim,	IR£1,750.00
Kay Maher, Master Pieces, Navan	IR£3,000.00
Trasna Internet Solutions, Navan	IR£3,000.00
MacBro Supply Services Limited Trim,	IR£2,000.00
We and Us Limited, Navan	IR£4,000.00
Scoil na nOg, Navan	IR£1,652.00
Creative Housing Solutions, Dunshaughlin	IR£6,000.00
Gill's Dry Cleaners Dunshaughlin Limited, Dunshaughlin	IR£3,000.00
Regal Bathrooms, Ashbourne	IR£5,000.00
Hand Engineering Limited, Oldcastle	IR£3,000.00
Trim Chamber of Commerce, Trim	IR£750.00
Architectural Recording and Research, Ashbourne	IR£4,000.00
DOD Technology Limited, Navan	IR£2,000.00
MacBro Supply Services Limited, Trim	IR£2,000.00
R.O.C. Managed Solutions, Dunshaughlin	€10,158
Tony Boylan Transport, Ashbourne	€ 2,540
Matty Murtagh International, Navan	€ 2,540
Moneymore Developments, Trim	€ 2,539.48
Architectural Recording & Research, Ashbourne	€5,078.95
A1 Signs & Canopies, Summerhill	€ 5,000
Hotel Jobs Ireland, Navan	€ 3,175
Gymboree Play & Music	€ 2,500
Tir na Nog Playschool, Navan	€13,139.42
Marie Falahee, Navan	€ 4,445.14
Kells Chamber of Commerce, Kells	€ 2,381.18
Laimhe Beaga Creche, Navan	€ 6,350
Angel Faces Creche, Enfield	€ 7,620
Headfort Montessori, Kells	€ 5,080
Itsales.ie, Oldcastle	€ 2,000
Matty Murtagh International, Navan	€2,540
Lamha Beaga, Garlow Cross	€6,350
Headford School, Kells	€5,080
The Oxygen Experience, Navan	€5,000
The Employers Alliance, Ratoath	€3,175
Tony Boylan Transport, Ashbourne	€2,540

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IT Hygiene Services, Dunshaughlin	€4,000
Angel Faces Creche, Enfield	€7,620
Kells & District Chamber of Commerce, Kells	€793
A1 Irish Signs and Canopies	€5,000
Gymboree Play & Music, Summerhill	€2,500
IT Sales.ie, Oldcastle	€2,000
Hotel Jobs Ireland, Navan	€3,175
Document Lifecycle Management, Trim	€8,750
Eurway, Navan	€7,500
Dynamic Network Solutions, Stamullen	€6,350
Clarke Rewinds, Drumconrath	€5,000
Solar Multimedia, Navan	€5,000
Tom & Anne O'Gorman, Duleek	€7,500
Aine Chocolates, Oldcastle	€6,349
Robert Gavin, Trim	€2,500
Sunnymeadows Creche, Ratoath	€5,000
About Waste, Athboy	€5,000

GRANT PAYMENTS 2004

Employment Grants

Angel Faces Creche, Enfield	€7,500
Sandy's Creche, Navan	€17,500
Boyne Computer Solutions, Navan	€4,000
Elderdale Creche, Duleek	€7,500
Clarke Rewinds, Navan	€5,000
Sunny Meadows Childcare Limited, Ratoath	€5,000
Dynamic Network Solutions, Stamullen	€11,350
Windmill Nursery, Navan	€8,750
J&S Weir, Oldcastle	€5,000
Eurway, Oldcastle	€6,250
Horticulture Ireland Limited, Tara	€10,000
Philip Daly, Dunboyne	€3,000
All Sewn Up, Kells	€6,000

Total Payments 2004

€96,850

TOTAL EMPLOYMENT GRANT PAYMENTS 1993-2004

€1,267,914

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GRANT PAYMENTS

Up to 31st December, 2004

Feasibility/Technical Assistance Grants

Suzanne Kirwan, Longwood	IR£90.00
Noel Eite, Navan	IR£190.00
Grainne Harte, Gateway To Ireland Tourism Ltd., Navan	IR£620.00
Jim Duff, J. Duff & Associates Ltd., Laytown,	IR£871.00
Barbara & Mary Curran, Royal County Ltd., Dunshaughlin	IR£1,411.00
John F. Cahill, Kells	IR£1,510.00
Brendan O'Dea, Kells	IR£1,556.00
Vicky Von Schmeider, Navan	IR£1,700.00
Fergus O'Rourke, Dunshaughlin	IR£1,789.00
John Caulfield, John Caulfield Joinery, Kells,	IR£1,849.00
Kevin McConville, Moonshadow Productions Ltd., Ashbourne	IR£1,866.00
Lawrence Staudt, Slane,	IR£1,888.00
Ailve Hearty, Navan	IR£2,091.00
Gerald Lawlor/Luc Van Doorslaer, Laytown	IR£2,155.00
Dina Davies, Bettystown,	IR£2,474.00
Joseph Beach/Dympna MacAdam, Oldcastle	IR£2,481.00
Dominic Kenna, Ashbourne Chamber of Commerce, Ashbourne,	IR£2,500.00
Eamonn McCullough, Elmgrove Onions, Gormanston	IR£2,524.00
Rosemary Yore, Ledwidge Cottage Museum Committee, Slane,	IR£2,625.00
Cormac & Ann McIvor, Dowth	IR£2,744.00
Owen & Brendan McFadden, Gibbstown	IR£2,780.00
Ben Gillespie, Summerhill	IR£2,891.00
Jeremiah O'Sullivan, Ashbourne,	IR£3,000.00
Kevin McAvinchey, Gravitation Ltd., Clonee	IR£3,000.00
Stephen Browne, Inn & Pub Brewing Services, Kilcock	IR£3,000.00
Jim Gilna, Meath East Co-Operative Society, Laytown	IR£3,044.00
Ann Hugh/Brian Meldon, Millhouse Sculpture, Oldcastle	IR£3,062.00
Thomas Gillespie, Green Diamond Co. Ltd., Trim	IR£3,113.00
Brid O'Connell, Meath Tourism Ltd., Navan	IR£3,125.00
Sean Brennan, Corrugated Containers Ltd., Navan	IR£3,169.00
Seamus McGee, Atsics Products, Kells	IR£3,233.00
Danny O'Brien, Cluain an Duchais, Trim	IR£3,495.00
Jim Marsden, Jem Presentations Ltd., Dunshaughlin	IR£3,576.00
Seamus Rispin/Michael Carty, Zolex Systems Ltd., Navan	IR£3,761.00
Brendan Dardis, Gillmore Enterprises Ltd., Summerhill	IR£4,133.00
John Orton, Orton Mushrooms, Enfield	IR£4,137.00
Richard Collins, Abbey Chemicals, Navan	IR£4,140.00
Ake & Henrik Andersson, Ardvik Limited, Trim	IR£5,000.00
Hugh Thornton, Kells Development Association, Kells	IR£5,000.00
Jim Donnellan, County Development Office, Navan	IR£5,000.00
John O'Donoghue, Navan Civic Trust, Navan	IR£5,000.00
Peter Whelan, GAPP Engineering Services Ltd., Ashbourne	IR£5,000.00
Lawrence Staudt, Slane,	IR£2,105.00
Martina Finnerty, Trim	IR£1,900.00
John Price, Navan	IR£1,200.00
Peadar Toibin, Navan	IR£1,547.00

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John McLoughlin, Trim

IR£2,800.00
IR£126,145.00
OR €160,171.10

SIAS Ltd. Dunboyne	€ 5078.95
David Wilkinson, Enfiled	€3,809.21
Bloomsbury Media, Kells	€1,350
Buzz Puzzles, Navan	€ 3,499
Skyguard Safety Ltd. , Kells	€ 4,999.70
Classroom Direct, Ratoath	€ 5,015
Hand Engineering, Oldcastle	€ 5,080
Margaret Curran, Drumconrath	€1,530
Clickstream Web Design, Navan	€3,000
Robert Gavin, Trim	€5,100
Buk Now, Dunboyne	€1,043
Laurence O'Reilly, Kilmainhamwood	€1,225
Geraldine Jennings, Donore	€2,612
Quantum Manufacturing, Navan	€2,625
Niall Reynolds, Bohermeen	€3,625

GRANT PAYMENTS 2004

Feasibility Study/Technical Assistance

Mimi Toys, Summerhill	€800
Stonemac Limited, Dunboyne	€750
Betty Newman Maguire, Kells	€1,238
Oldcastle Laboratories Limited, Oldcastle	€5,100

Total Payments 2004

€7,888

TOTAL FEASIBILITY STUDY/TECHNICAL ASSISTANCE

€217,651

GRANT PAYMENTS

Up to 31st December, 2001

Childcare Grants

Philomena Weldon, Kilcock	IR£1,000.00
Correna Grant, Ballivor	IR£2,000.00
Jean Regan, Ashbourne	IR£5,000.00
Caroline McDonnell, Kentstown	IR£2,000.00
Melanie Bell, Donore	IR£4,000.00
Patrick Savage, Navan	IR£7,000.00
Marian Guckian, Kilcloon	IR£1,000.00
Carol English, Navan	IR£4,000.00
Ratoath Childcare, Ratoath	IR£20,000.00

Total

IR£46,000.00
Or €58,407.95

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GRANT PAYMENTS 2002

Childcare Grants

Kathleen Dillon, Lobinstown	€ 2,539.48
Teresa Egan, Trim	€5,080
The Old School House, Slane	€ 2,539.48
Marie Falahee, Navan	€ 634.86
First Steps, Navan	€8,888.16
Correna Grant, Ballivor	€ 2,539.47
Philomena Weldon, Kilcock	€ 1,269.74
Blackwater Playschool, Navan	€15,240
Tiny Tots, Ashbourne	€ 6,348.69
Kentstown Montessori	€ 2,539.48
Marian Guckian, Kilcloon	€ 1,269.74
Scribbles & Giggles Playschool, Donore	€ 5,078.95
Ratoath Childcare Centre, Ratoath	€25,394.74
Total Payments	€137,770.74

TOTAL GRANT ASSISTANCE PAID 1993-2004

€3,456,982

Review of Soft Supports Activities – 2004

MEASURE 2

1. DEVELOPMENT OF AN ENTERPRISE CULTURE

Showcase 2005

Three client companies of the Meath County Enterprise Board exhibited at the Board's stand at Showcase 2005, the Annual Craft Fair in the RDS. The trade fair show ran over four days from the 23rd to the 26th January inclusive. All exhibitors found it very beneficial in generating new clients for their business as the exhibition was very well attended by a variety of both domestic and international buyers.

National Enterprise Awards

This competition was open to all companies that received County Enterprise Board support under Measures 1 or 2. Robo Apply Limited, based in Athboy, won the Meath round of the competition in 2004.

Student Enterprise Awards

The Meath County Enterprise Board hosted the Co. Meath final of the Student Enterprises Awards in the Ardboyne Hotel on Tuesday, 23rd March. The competition was sponsored nationally by the City and County Enterprise Boards and to take part, students had to set up their own business – either manufacturing or service and had to make it work!

This is the ninth year that the Board has organised and sponsored this event, which aims to give students a taste of the commercial world through setting up and running their own commercial business. Participants are aged 12-17 and all have successfully run their own manufacturing or service business since the start of the school year. The scheme helps to promote an enterprise culture from an early age, which is one of the primary aims of Meath County Enterprise Board.

Three hundred and fifty students from one hundred and twenty in-school teams took part in the competition in 2004. Thirty seven of these students competed at the county final for the honour of representing Meath at the national final in the Tullamore Court Hotel, on Sunday, 9th May.

The winner from each of the three categories, Junior, Intermediate and Senior went forward to represent the Royal County at the National Final in the Tullamore Court Hotel on Sunday, 11th May.

Winners

Junior Category	
1st Prize	Orfe Design, St. Oliver Post Primary, Oldcastle
2nd Prize	Dribs & Drabs Candles, Ashbourne Community School
3 rd Prize	Funky Gifts, Dunshaughlin Community College, Dunshaughlin

Intermediate Category	
1st Prize	3 Crew, St. Oliver Post Primary, Oldcastle
2nd Prize	Coastline Creations, Ashbourne Community School
3 rd Prize	Dee Gifts, O'Carolan College, Nobber

Senior Category	
1st Prize	Encore Entertainment, St. Peters College, Dunboyne

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2nd Prize 3rd Prize	Browne Enterprises, Gormanstown College Youthreach Community Recycling, Youthreach, Trim
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Mr. Noel Dempsey, T.D., Minister for Education and Science presented special certificates of participation and prizes to all the student entrepreneurs at the County Meath Final.

Schools Lectures

The Board's staff continued its series of schools lecture on behalf of the Board making presentations to thirty different classes involving approximately six hundred students. This was beneficial to the students as the Enterprise Boards currently feature on the Leaving Certificate Business Studies syllabus and also to the Enterprise Board in its efforts to promote an enterprise culture in the county.

Meath Website

The business adviser continued to update the Board's website which includes information on its courses, latest Board news and the types of assistance available for the county's entrepreneurs. Those who log on can apply on-line for grant assistance or register for a training programme. An on-line payment facility has also been built into the site in order to facilitate those who would like to register and pay electronically for any of our training courses. The web-site also contains many links to other potential sites of interest for those thinking about starting or currently running a business in the county.

2. BUSINESS COUNSELLING, ADVICE, INFORMATION & MENTORING

Business Advice Sessions

A total of one hundred and forty-one existing and potential entrepreneurs availed of a business advice session with the Board's Business Adviser in 2004. These sessions equip the client with a wide variety of information on the Board's activities and details of help available from other sources in relation to starting up or expanding a small business. The Business Adviser's office also contains a comprehensive business library and all the forms necessary for example, to register a business for tax, or to register a business name or a limited company. The Board aims, through the services of the Business Adviser, to provide a "One-Stop-Shop" for all the people of Meath as regards business information.

Business Start Programmes

Two day and four evening Business Start Programmes were successfully completed during 2004. There were a total of one hundred and seventeen participants; thirty-five on the day programme and eighty-two on the evening programme. The weekly sessions included modules as follows: "Am I suited to Entrepreneurship?"; "Market Research", "Sales and Marketing"; "Legal Obligations" (including tax registration, legal entities i.e. which way to trade; "Finance and Control Measures" (including book-keeping and monitoring of cash-flow); and finally "Business Planning". Various guest speakers also attended to give the benefit of their own experience in specialised areas.

The aim of the programme was for participants to have explored all the implications of setting up a business and have produced a business plan over which they had ownership and control.

Business Seminars

Taxation for the Self-Employed

This one-day seminar was held in the Boards training room on the 14th April. It was attended by eight owner/managers of micro-enterprises. The seminar aimed to bring participants, step by step, through the basic principles of taxation, registering a new

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business, tax compliance (payments and returns) for companies and self-employed individuals, tax structures and the cost of compliance.

Understanding Payroll

This one-day seminar was held in the Boards offices on the 25th May. It was attended by five owner/managers. The seminar was geared towards those who need to understand the essential elements of running their own payroll system. Topics addressed included operating and calculating PAYE, understanding tax credits, treatment of new employees, payroll administration, PRSI calculations and employment law.

Electronic Banking Seminar

This evening seminar was held in the Boards offices on the 26th May and attracted twenty two business people from the County. The objective of the seminar was to highlight the advantages of using online banking to the small business owner. An opportunity was provided for participants to ask questions and to have a bank official come out to their business and work through the online banking system with them.

Company Law

Seven business people attended this evening seminar which was held in the Boards offices on the 27th May. The aim of the seminar was to address many of the changing legal obligations affecting company directors today, with particular reference to small companies.

Negotiation Skills

This one-day seminar was held in the Boards offices on the 6th May. Eleven owner/managers attended the course which provided them with the skills to become a good negotiator. The course dealt with all stages of negotiation from the preparation stage right through to reaching an agreement.

How to Produce Winning Tenders

This seminar took place in the Boards Offices on the 22nd September. Seven business people attended the seminar which aimed to help participants produce tender documents that will make an impact for their business.

Recruitment & Selection Techniques for Owner/Managers

This one-day seminar took place in the Boards offices on the 19th May. Five owner/managers attended the seminar which dealt with all aspects of the recruitment and selection process from psychometric profiling to interviewing and assessment.

Time Management

A one-day seminar on the topic of Time Management was delivered in the Board's offices on the 16th June. It was attended by eight business people. The topics covered in this one-day event included prioritising tasks, goal setting, diary management, telephone management and many other tips for making your work life easier.

Buying Into a Franchise

This evening seminar was hosted by the Irish Franchise Association on behalf of the Enterprise Board in the Ashbourne House Hotel on the 27th October. It was attended by thirty two business people from around the county. The seminar was aimed at people who are thinking of starting a business and would like to explore the option of franchising. It focused on the key steps involved in acquiring a franchise and helped to make people more informed. There were a number of franchisees present to share their experiences of operating a franchise and to answer any questions on the topic.

Credit Control for Small Businesses

This one day seminar was held in the Boards offices on the 13th October. It was attended by four business people and addressed all aspects of credit control for small business from assessing credit risk to getting paid on time.

Practical Employment Law

This one day seminar was designed for owner/managers of small businesses. Topics covered included; recruitment and selection procedures, contracts of employment, health & safety in the workplace, unfair dismissal, pensions legislation and other relevant legislation. It was attended by eleven owner/managers.

Finance for Non-Financial Managers

Six owner/managers attended this one-day workshop which was held in the Board's offices on the 5th November. It was aimed at those owner/managers who need to be able to read basic accounts and analyse their business performance at regular intervals. The workshop also dealt with identifying financial risks. Content included; understanding the principles of finance, interpreting accounts, analyzing the key books of accounts, using ratios, evaluating results and managing cash flow.

Introduction to Health and Safety

Four business people attended this two-day workshop in the Board's offices on the 4th and 5th October. It was designed to provide employers and employees with the knowledge they need to fulfil the requirements of the Safety, Health & Welfare at Work Act 1999. Topics addressed during the workshop included; legal compliance, promotion of health and safety in the workplace and developing a health and safety statement.

Making the Most of Tradeshow

Nine business people attended this one-day workshop which was held on the 10th November in the Boards offices. The aim of the workshop was to assist owner/managers in selecting appropriate tradefairs to attend and maximizing the business gained from them. It included case histories, preparation and development of a checklist, invitations and promotion, preparation of displays and selling and presenting products on the stand.

Managing Staff Effectively

This two-day intensive course was held in the Boards offices on the 17th November. It was designed to provide owner/managers with the necessary skills to manage their staff effectively. Day one addressed the topics of leadership and delegation and day two addressed the development and motivation of your team. Participants were provided with the tools and techniques to create a positive work climate which will ultimately lead to improved performance from staff.

3. MANAGEMENT TRAINING & DEVELOPMENT

Computer Courses

Quickbooks Accounting & Collsoft Payroll Programme

A Quickbooks computerised accounts programme commenced on the 28th May and was completed on the 18th June. The programme was delivered one morning per week over four consecutive weeks. There was six people registered on the course.

SAGE Accounting & Quickpay

This five week computerised accounts programme commenced on Thursday, 28th October and was delivered over five consecutive weeks. There was six participants on the programme.

Short Courses

Selling Skills Programme

A three-day intensive selling skills programme commenced on Tuesday, 29th June and was completed on Thursday, 1st July. There were nine participants on the programme. The course was specifically designed to enable owner/managers of micro-enterprises and their staff to increase their knowledge of effective selling techniques within their respective industry sectors.

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Book Keeping Programme

A six-week basic book-keeping programme took place in April and May 2004. Twelve business people participated on this programme. Having completed the programme, participants are now in a position to keep timely and accurate records of all financial transactions within their business. This programme is mainly geared towards sole traders and is a pre-requisite for anyone wishing to complete a computerised accounts course.

Services Marketing Programme

This was a four month management development programme which commenced in September 2004 was specifically designed for owner/managers of small businesses operating in the services sector. Nine owner/managers from various industry sectors participated on the programme which came to a close in on the 14th February, 2005 with the presentation of marketing plans to the Marketing Institute of Ireland. Participants were awarded a Certificate in Marketing Practice from the Marketing Institute.

Appendix 1

The Meath County Enterprise Board Limited has provision for fourteen Directors which represent a broad spectrum of interests throughout the county e.g. industry, State organisations, voluntary and community groups, farming, and local representatives.

All Board Directors give of their time and efforts voluntarily to achieve the aims of the Board.

A specialist Evaluation Committee makes recommendations to the Board on the most appropriate level and form of assistance for grant applicants. The Evaluation Committee comprises persons with banking and accounting expertise and experience in assessing the quality, local relevance and cost-effectiveness of project proposals.

Membership of the Meath County Enterprise Board Limited at 31st December, 2004

Tom Dowling	Chairman
Pauline Baker	Industry
Michael Byrne	FÁS
Dermot Collier	Community
Michael Callaly	Enterprise Ireland
Bart Cunningham	Industry
Pat Coogan	Farming
Cllr. Noel Leonard	Meath County Council
John King	I.C.T.U.
Cllr. Eugene Cassidy	Meath County Council
Cllr. Pat Boshell	Meath County Council
Cllr. Alison Boyle	Meath County Council
Maureen Rennicks	Industry
John Fanning	Meath Leader

Staff

Hugh Reilly	Chief Executive Officer
Caroline Lynch	Assistant Chief Executive Officer
Lorna Cooney	Business Adviser
Marie Yore	Office Administrator
Nicola Carmody	Clerk Typist

Evaluation Committee

Jim Donnellan	Chairperson
Maria Gavin	Enterprise Ireland
Pat Hamell	Bank Manager
David McHugh	Bank Manager
Michael McHugh	Teagasc
Dermot Mulvihill	Chartered Accountant
Sean Lynch	Meath Leader

Client Services Charter

There were no complaints under the terms of reference of the Client Services Charter.

Appendix 2

Criteria for Financial Assistance

Grants available from the Meath County Enterprise Board Limited for eligible projects include:

Feasibility Study Grants

Up to 50% of the cost of the study can be grant-aided to a maximum of €5,100.

Capital Grants

Up to 50% of capital outlay is available subject to a maximum of €75,000;

or

Employment Grants

Up to €7,500 is available for each newly created full-time job and a pro-rata amount for a part-time job.

Financial assistance as above may be offered by the Board in part repayable format (usually 50%) with a two year moratorium on repayments.

- Projects assisted must be in the commercial sphere, have a clearly defined market and be capable of attaining economic viability without ongoing Exchequer or European Community assistance.
- Projects assisted must be relatively small in scale, i.e. total investment costs should not normally exceed €150,000.
- Projects assisted should provide some element of job creation or should as a minimum contribute directly to the maintenance of employment in existing small enterprises.
- Projects assisted should not directly interfere or compete with any similar business already in existence in the area.
- Project promoters must be able to demonstrate that they have the capacity to secure adequate overall finance to complete the project and manage the ongoing venture.
- Project promoters must satisfy existing policies on tax clearance and related matters.

Appendix 3

Application and Approval Process

Initial Contact with County Enterprise Office



Preliminary Application for Grant Aid



Completion of Application with County Enterprise Officer



Evaluation Committee Recommendation



Board Approval



Letter of Offer with Contract

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The Meath County Enterprise Board Limited has endeavoured to make the grant application and approval process as simple as possible, while ensuring the maximum accountability in the use of Exchequer and European Community Funds. The time span of notifying project promoters of the outcome of their submission is generally achieved within four to eight weeks from receipt of the completed application to the Board.

Appendix 4

GRANT APPROVALS 2004 CAPITAL

Name	Project Description	Approved
Horticulture Ireland Ltd	Provide contract labour for horticultural industry	€1,315
Barry Drennan	repair/service of specialist golf course equipment	€4,800
Rotech Precision Engineering Limited	Precision engineering	€20,000
Oakes Dental Laboratory	Dental lab	€24,630
Sales Focus	Call centre services to Irish SMEs	€30,000
Royal Plus Limited	Children's indoor play centre	€50,000
John O'Sullivan	Manufacture of paint protection film for motor vehicles	€8,800
TOTAL		€139,545

GRANT APPROVALS 2004

EMPLOYMENT

Name	Project Description	Approved
Angel Faces Creche	Childcare facility	€25,000.00
Sandy's Creche	creche & montessori	€35,000.00
Dynamic Network Solutions	Installation of telecommunications networks	€11,350.00
Windmill Nursery	Childcare facility	€17,500.00
J&S Weir	Garden machinery sales/repairs/maintenance	€5,000.00
Horticulture Ireland Ltd	Provide contract labour for horticultural industry	€10,000.00
Boyne Computer Solutions	IT technical assistance	€4,000.00
John & Philip Daly	Car kit manufacture + supply	€6,000.00
All Sewn Up	sewing and alterations	€6,000.00
TOTAL		€119,850.00

GRANT APPROVALS 2004

FEASIBILITY STUDIES/TECHNICAL ASSISTANCE

Name	Project Description	Approved
Richard Colgan	Manufacture of cast reconstituted marble, granite, high densified and Onyx	€4,000.00
Mimi Toys	Toys for children with developmental problems	€5,000.00
Stonemac Limited	Rumble strip application on roads	€1,500.00
Betty Newman Maguire	Sculptures	€1,613.00
TOTAL		€12,113.00